

#### Student Accounting

### Washoe County School District

535 E Plumb Lane

 Reno, 89502

 Phone (775) 861-4428

June 12, 2024

TO: Middle and High School Principals

 High School Registrars

Middle School and High School Secretaries

FR: Student Accounting

**2024-2025 Incline MS/HS**

**Nine-Week Grading Period Schedule**

**Academic Warning and Report Card Dates**

The following dates will be used for the nine-week grading periods: Note **- These dates are subject to change.**

|  |  |  |  |
| --- | --- | --- | --- |
| **End of Grading Period** | **Teachers – Have grades in by 5:00 p.m.** | **Call Grades in to IT Department by noon** | **Report Cards Issued** |
| November 1, 2024 | November 5, 2024 | November 7, 2024 | November 14, 2024 |
| January 24, 2025 | January 28, 2025 | January 30, 2025 | February 6, 2025 |
| April 4, 2025 | April 15, 2025 | April 17, 2025 | April 24, 2025 |
| June 11, 2025 | June 17, 2025 | June 20, 2025 | June 26, 2025 |

The following dates will be used for academic warning preparation**: Note - These dates are subject to change.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic Warning Preparation** | **Teachers – Have grades in by 5:00 p.m.** | **Call in to IT Department by noon.**  | **Academic Warning****Mailed No Later Than:** |
| September 20, 2024 | September 24, 2024 | September 26, 2024 | October 3, 2024 |
| December 6, 2024 | December 10, 2024 | December 12, 2024 | December 19, 2024 |
| March 7, 2025 | March 11, 2025 | March 13, 2025 | March 20, 2025 |
| May 9, 2025 | May 13, 2025 | May 15, 2025 | May 22, 2025 |

Holidays and weekends have been taken into account in formulating the above schedules.

cc: Leadership Team

 I.T. Department

Mail Room

WEA